Announcement of Solicitation
CUNY ENGINEERING DESIGN SERVICES REQUIREMENTS
CONTRACTS
REQUEST FOR QUALIFICATIONS
Project Number CITYW-CUCF-02-14

The City University Construction Fund (“CUCF”) and the City University of New York (“CUNY” or “University”) is seeking appropriately qualified firms to provide engineering design services (Services) at its various sites and facilities on an “as needed” basis in the following Categories of Work: Mechanical, Electrical, and Plumbing (MEP) Services; Environmental Services; and Special Inspection Services. A firm may apply to be considered for one, some or all of the Categories of Work.

For each Category of Work, those responsive and responsible firms that are determined by CUNY to meet the Minimum Qualification Requirements and best meet the Evaluation Criteria, as the need arises, will be further considered for project specific assignments to be defined by CUNY at a later date. Firms selected through this solicitation will enter into negotiations and execute contracts with CUCF on behalf of the CUNY. A three (3) year contract term with a two (2) year option to renew is anticipated, subject to all required internal and external oversight approvals and contingent on the availability of funds. It is further anticipated that each contract would have a not-to-exceed amount of up to $4.75 million for assigned services. It is anticipated that contracts will be awarded to approximately twenty (20) firms for MEP and eight (8) firms for Environmental Engineering and eight (8) firms for Special Inspection.

A copy of the solicitation that more fully describes the project, process, submission requirements, evaluation criteria, timeline and contact information is available for downloading at www.cuny.edu/cunybuilds on Wednesday, January 22, 2014 at 12:00 Noon, and is also available for in-person pick-up in a CD/DVD format during regular business hours at the CUNY Office of Facilities Planning, Construction, and Management, Procurement Services, 555 West 57th Street, 16th Floor, New York, New York 10019. Submissions are due Tuesday, February 25, 2014 at 12:00 Noon. Inquiries are due by Wednesday January 29, 2014 by 5:00 PM and should be submitted to cuny.builds@cuny.edu with the Name and Project Number in the Subject Line.

The selection of firms for further consideration and submission of additional information, if any, will be made consistent with applicable laws and procedures. Minority-owned Business Enterprise subcontracting goal: 12 percent; Women-owned Business Entity subcontracting goal: 8 percent.