The Curriculum Alignment Project is a major activity being undertaken as part of the “Graduate NYC! College Readiness and Success” initiative. Funded by the Bill and Melinda Gates Foundation, Graduate NYC! is a collaborative effort between the City University of New York (CUNY) and the New York City Department of Education (DOE), the Mayor’s Office, as well as a range of community partners to significantly increase college readiness and success in New York City.

To further this goal, the Curriculum Alignment Project will bring together faculty and curriculum development experts from CUNY and the DOE to generate curricular units and performance-based assessments in literacy and math that are aligned across high school, developmental, and introductory college level work. This curricular work will also be aligned with the Common Core State Standards (CCSS), the work of DOE high schools implementing “Core-Aligned Tasks,” the CUNY Pathways Initiative, and other academic standards at CUNY. These curricular units and assessments are meant to be prototypes or exemplars that, once developed and tested, could and would be used widely in instruction across CUNY and the DOE.

Faculty will be organized into four Curriculum Alignment Teams (two in math and two in literacy). Teams will begin their work in May, 2012 with two Orientation Sessions. In the early summer, Teams will engage in an intensive Curriculum Development Workshop wherein each Team will produce a series of three curricular units and associated performance assessments: one for high school, one for developmental education, and one for entry-level college courses.

In Fall 2012, Curriculum Alignment Team members, with additional research and support from Graduate NYC!, will field test the newly developed curricular materials and assessments in their own respective classes/courses. Teams will reconvene at the end of this process to discuss the results of the field test and revise their curricular units and assessments accordingly. In addition, to disseminate the exemplar curricular materials and assessments, and to spark further conversations about more extensive alignment work in relation to the broader course curriculum, the Teams will present to stakeholders in the DOE and CUNY communities.

Who is leading this project?

The Curriculum Alignment Project Design Team consists of senior level staff at CUNY and DOE, as well as staff from Graduate NYC!. This team is responsible for the development and implementation of the project, and includes Joan Lucariello (CUNY Dean for Education), Karrin Wilks (CUNY Dean for Undergraduate Studies), Gregg Betheil (DOE Director of School Programs and Partnerships), Mary Hiebert (Graduate NYC! Project Coordinator), and Melinda Mack (Graduate NYC! Director).
Who will participate in the Curriculum Alignment Teams?

The Curriculum Alignment Teams will include a total of 32 educators. Each of the four teams (two for literacy and two for math) is expected to include:

- 1 facilitator with expertise in curriculum development and collaborative work
- 2 CUNY senior college faculty (1 from Arts & Sciences and 1 from the School of Education)
- 2 CUNY community college faculty
- 2 DOE high school teachers
- 2 DOE network support staff members, from the network of participating high schools

CUNY Team members will be recruited from the following campuses.

For the Literacy Teams:
- Team 1: Hostos Community College and Lehman College
- Team 2: Kingsborough Community College, Borough of Manhattan Community College, and College of Staten Island

For the Math Teams:
- Team 1: Queensborough Community College and Hunter College
- Team 2: Borough of Manhattan Community College and City College

DOE Team members will be recruited from high schools and their affiliated networks. Teachers and network support staff will be targeted for participation based on the following criteria:

- Teach at or work with high schools that are the top "feeder" schools to the participating CUNY campuses
- Teach at or work with high schools that have existing relationships with the participating CUNY campuses (e.g. through College Now)
- Be engaged in the Common Core alignment work at their school(s)
- Have experience teaching and developing curriculum for the 11th and 12th grades

All Curriculum Alignment Team members will have the following additional qualifications:

- Experience with curriculum development
- Strong interest in bridging the gap between high school and college curriculum
- Experience and interest in working as part of a collaborative team

What are the expectations for Curriculum Alignment Team members?

Responsibilities:

- Attend both Curriculum Alignment Project Orientation Sessions
- Attend all Curriculum Development Workshop sessions
- Complete any necessary preparatory work for Orientation Sessions and Curriculum Development Workshop
- Field test developed curricular materials and assessments in a Fall 2012 course
- Revise curricular materials and assessments with Team

Time commitment:

- 2 Orientation Sessions:
  - Friday, May 4, 2012 (9:30am-2:30pm)
    - Murphy Institute, 25 W. 43rd St, Rooms 19B&C
  - Wednesday, June 6, 2012 (2-6pm)
    - Murphy Institute, 25 W. 43rd St, Rooms 18A&B

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### Curriculum Development Workshop
- Dates to be scheduled based on team availability **June 25–July 15**

### Preparatory work for Orientation Sessions and Curriculum Development Workshop
- Spring & Early Summer, 2012
  - 4 hours (approximate)

### Field testing developed curricular materials and assessments
- Fall, 2012
  - NA

### Revision of curricular materials and assessments with Team; participation in sharing the work of Curriculum Alignment Teams with the CUNY and DOE community
- Winter/Spring, 2013
  - 6-10 hours (TBD)

**TOTAL= 42 hours (estimated)**

### Compensation:
Team members will be paid for their time. The rate will be determined based on common practices for professional development compensation at CUNY and the DOE.

### What are the expectations for Curriculum Alignment Team facilitators?

#### Responsibilities:
- Work with the Design Team to plan for the Orientation Sessions and Curriculum Development Workshops
- Attend both Curriculum Alignment Project Orientation Sessions (see time commitment below)
- Attend all Curriculum Development Workshop sessions for his/her assigned Team (see anticipated time commitment below)
- Complete any necessary preparatory work for Orientation Sessions and Curriculum Development Workshops
- Ensure that his/her assigned Team is able to work collaboratively and that all perspectives are valued
- Guide his/her Team through the process of producing three aligned curricular units and assessments during the Curriculum Development Workshop
- Facilitate Team planning for the field testing and revision processes during Fall 2012

#### Time commitment:
- Planning, including meetings with the Design Team, for the Orientation Sessions and Curriculum Development Workshops
  - April, 2012
  - 10 hours (approximate)
- 2 Orientation Sessions:
  - **Friday, May 4, 2012 (9:30am–2:30pm)**
    - Murphy Institute, 25 W. 43rd St, Rooms 19B&C
  - **Wednesday, June 6, 2012 (2-6pm)**
    - Murphy Institute, 25 W. 43rd St, Rooms 18A&B
  - 10 hours
- Curriculum Development Workshop
  - Dates to be scheduled based on team availability **June 25–July 15**
  - 20 hours
### Planning for, and work with, Team on revision of curricular materials and assessments after field testing; participation in sharing the work of Curriculum Alignment Teams with the CUNY and DOE community

- **Fall, 2012 – Spring, 2013**

| TOTAL= | 48 hours (estimated) |

### Compensation:
Team facilitators will be paid for their time. The rate will be determined based on common practices for professional development facilitation at CUNY and the DOE.

### How will the Curriculum Alignment Project be documented?

The development and progress of this project will be documented for the purposes of sharing learning with the community and fundraising for continued alignment efforts. CUNY graduate students may be recruited to document the work of all Curriculum Alignment Teams.

### What is the timeline for the Curriculum Alignment Project?

| January-April, 2012 | Recruitment of Curriculum Alignment Team members and facilitators  
| | Planning for Orientation Sessions and Curriculum Development Workshops (Design Team and Curriculum Alignment Team facilitators) |
| May-June, 2012 | Two half-day Orientation Sessions for all Curriculum Alignment Team members  
| | Friday, May 4, 2012 (9:30am-2:30pm)  
| | Murphy Institute, 25 W. 43rd St, Rooms 19B&C  
| | Wednesday, June 6, 2012 (2-6pm)  
| | Murphy Institute, 25 W. 43rd St, Rooms 18A&B |
| July, 2012 | Curriculum Development Workshops  
| | Dates to be scheduled based on team availability June 25-July 15 |
| Fall, 2012 | Curriculum Alignment Team members field test developed curricular materials and assessments |
| Winter/Spring, 2013 | Curriculum Alignment Teams revise curricular materials and assessments  
| | Work of Curriculum Alignment Teams is shared with the CUNY and DOE community |

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