CUNY ADVANCED SCIENCE RESEARCH CENTER

OPERATING GUIDELINES
(Updated May, 2012)

The CUNY Advanced Science Research Center ("ASRC"), located on the South Campus of City College, will be a unique University-wide institution established to house and facilitate high-end research by CUNY faculty in five key and emerging scientific disciplines: photonics, nanotechnology, water and environmental sensing, structural biology and neuroscience. The sophisticated core facilities and instrumentation in the ASRC will allow scientists from across the University to expand the scope and scale of their research endeavors. The ASRC will also facilitate the development of integrated research collaborations both within CUNY and between CUNY and peer institutions.

The ASRC will be staffed by approximately 75 professionals, including approximately 20 faculty members affiliated with a CUNY college but whose grants will run through the ASRC, thereby helping to fund its operations. A senior research scientist will serve as Program Director for each of the five disciplines.

The operations of the ASRC will be supervised by the Vice Chancellor for Research who will also act as the Executive Director. There will also be a chief operating officer of the facility who will also be its chief fundraiser and will report to the Vice Chancellor for Research.

There will also be an ASRC Advisory Committee, which will consist of at least nine (9) faculty members, including the Executive Officers of the doctoral programs in physics, chemistry, biology and biochemistry and no more than four (4) administrators (including the Vice Chancellor for Research) appointed by the Chancellor. The President of the University Faculty Senate may designate two (2) faculty members of the Advisory Committee. All faculty members of the ASRC Advisory Committee shall be active researchers with a record of external funding in or closely related to the scientific disciplines that are the focus of the ASRC’s research activities. They shall all serve for renewable one-year terms. The Vice Chancellor for Research shall serve as Chairperson of the Advisory Committee, which shall meet at least once per semester.

The Advisory Committee may make recommendations to the Vice Chancellor for Research on any matter relating to the operation of the ASRC, including the appointment of the Program Directors, the selection of equipment to be purchased, the allocation of offices and other resources to faculty members within CUNY, the establishment of a fee schedule for the use of equipment, the preparation of an annual budget, the planning for the second building (ASRC II), and additions or modifications to the five scientific disciplines that will be the focus of the ASRC’s research activities. The Vice Chancellor for Research will also select members of the Advisory Committee to serve on search committees for the Executive Director, Program Directors, laboratory technicians and such other staff as the Vice Chancellor deems appropriate in accordance with University personnel practices and procedures.